

**NUECES COUNTY EMERGENCY SERVICES DISTRICT NUMBER ONE
P.O. BOX 10066, CORPUS CHRISTI, TEXAS 78460-0066
MINUTES OF THE REGULAR BOARD MEETING HELD AT
5241 CR 73, ADMIN BUILDING, ROBSTOWN, TX
MINUTES FOR JANUARY 26, 2026**

The Fire Commissioners of the Nueces County Emergency Services District Number One held a regular board meeting on **January 26, 2026, Monday at 6:00 PM** in the Admin. Building, 5241 CR 73, Station no. 2, Robstown, Texas:

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Ernest R. Garza at 361-241-2452 at least 48 hours in advance so that appropriate arrangements can be made.

PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer. The Commission may also address items in no particular order.

The minutes are as follows:

MINUTES

1. **CALL TO ORDER & DETERMINATION OF A QUORUM.**

Chairperson will call the meeting of the Nueces County Emergency Services District Number One to order and let the record show that a quorum of the Board Members is present; that the meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Commissioners present – Keith Havelka, Bernie Mourer, Danny Tate, Eusebio Torres and. Absent – Kyle Luchenbach. Quorum established. Meeting opened at 6:00 p.m.

Others present – Ernest R. Garza, CPA and EMS Secretary - Kellie Knocke, Chief Michael Clack, EMS Director – Staphanie Simmons. Asst Chief Mike Lovie and Asst Chief Joel Hillard.

2. **DISCUSSION AND/OR ACTION:** Public Comment.

No comment.

3. **DISCUSSION AND/OR ACTION:** Oath of Office.

Chief Clack provided the affidavits for the oath of office for Commissioner Tate and Torres. Accountant and notary Garza read the oaths and the Commissioners Tate and Torres took the oath of office.

4. **DISCUSSION AND/OR ACTION:** Election of officers.

Commissioner Havelka motioned to keep the officers as is. President Luchenbach, Vice President Tate, Secretary Havelka, Torres Assist Treasurer and Treasurer Mourer. Motion was seconded by Commissioner Mourer. Motion passed 4-0.

5. DISCUSSION AND/OR ACTION: A). To approve the November 24, 2025 regular board meeting minutes.

A review of the November 24, 2025 regular board meeting minutes. After the discussion, a motion to approve the November 24, 2025 regular board meeting minutes was made by Commissioner Havelka, motion was seconded by Commissioner Torres. Motion passed 4-0.

5. DISCUSSION AND/OR ACTION: B). To approve the disbursements and pre-pays for November 24, 2025 to January 26, 2026.

Accountant Garza went over the disbursements and prepaids in the amount of \$1,112,431.57 for the November 24, 2025 to January 26, 2026 period. The commissioners had various questions on the disbursements including the Amazon – a question was asked on the controls of the expenditures and the management internal controls on approval. After the discussion, a motion to approve the disbursements and prepaids for November 24, 2025 to January 26, 2026 was made by Commissioner Havelka, motion was seconded by Commissioner Mourier. Motion passed 4-0.

5. DISCUSSION AND/OR ACTION: C). To approve the November 30, 2025 financial statements.

Accountant Garza went over the financial statement and explained our cash position at November 30, 2025 was \$1,774,787 which was up \$114,448 from the prior year of \$1,633,339. Overall revenue was \$1,427,655 vs last year's \$1,335,987, so an increase of \$91,668 in revenue. Expenditures were \$961,048 for November 30, 2025 vs last year's \$1,056,461 for November 30, 2024, a decrease overall of \$95,413.

After the review, a motion to approve the November 30, 2025 financial statements was made by Commissioner Mourer, motion was seconded by Commissioner Torres, motion passed 4-0.

5. DISCUSSION AND/OR ACTION: C). To approve the December 31, 2025 financial statements.

Accountant Garza went over the financial statement and explained our cash position at December 31, 2025 was \$1,743,379 which was up \$260,747 from the prior year of \$1,481,632. Overall revenue was \$1,957,637 vs last year's \$1,782,976, so an increase of \$174,661 in revenue. Expenditures were \$1,523,438 for December 31, 2025 vs last year's \$1,661,934 for December 31, 2024, a decrease overall of \$138,496.

After the review, a motion to approve the December 31, 2025 financial statements was made by Commissioner Mourer, motion was seconded by Commissioner Torres, motion passed 4-0.

6. DISCUSSION AND/OR ACTION: Fire Chiefs Report. A). Station Update B). Trucks C) Communications D. EMS Update E). New discussion.

A. Station Update

- a. Internet is updated.
- b. Repairs have been started at station 2 from foundation damage.

B. Trucks

- a. Squad 72 is back in service
- b. Pump test have been done
- c. The pump on the reserve will be started next week.
- d. Medic 72 is nearing completion.

C. Communication

- a. The new Cad is supposed to be installed at 4:00 in the morning.
- b. The new Z-trons have been tested and should go live tomorrow.
- c. Radio system is having some issue but was supposed to be fixed today.

D. New Discussion

- a. The county is looking into a 2 acre track on 665 for our future station on 74.
- b. We have not received any update as to potential income from our annexed area but we did get the tax assessor office our legal stamped annexation and they should be able to finish that.
- c. I updated the five year plan, need to add some equipment to it, we will start working on pay comparisons for next month's meeting.

E. EMS

- a. No big changes in call volume for the London area, but we have had multiple calls in the area North of IH 69.

7. DISCUSSION AND/OR ACTION: 5 Year Plan.

Chief Clack went over the improvements that we have done and what is anticipated with the new station, equipment and personnel for the annexed area. We are waiting on the anticipated revenue projection for the annexed area. Discussion of the concealed handguns and/or open carry. Commissioner Havelka discussion the cost of a family of four and how much they need. Commissioner Havelka wants us to look at pay in the upcoming year. He stated that the cost for a family of four needs \$50-70k to live. This will be examined in the next year's budget.

8. DISCUSSION AND/OR ACTION: Training.

No training.

9. DISCUSSION AND/OR ACTION: Adjournment.

A motion to adjourn was made by Commissioner Havelka motion was seconded by Commissioner Mourer. Motion passed 4-0. Meeting ended at 6:45 p.m.

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Commissioner presiding

Signature

Date